

Tutorial for logging into GES

GES, UFMG's Event Management System, is the platform through which you will register for events held by different university entities, as well as obtain a certificate of participation in them.

First access the login screen at:

https://aplicativos.ufmg.br/conhecimento/atividades/userlogin/login

• If you have not yet registered, you must do so.

To register, follow the steps below:

- Click on"here".

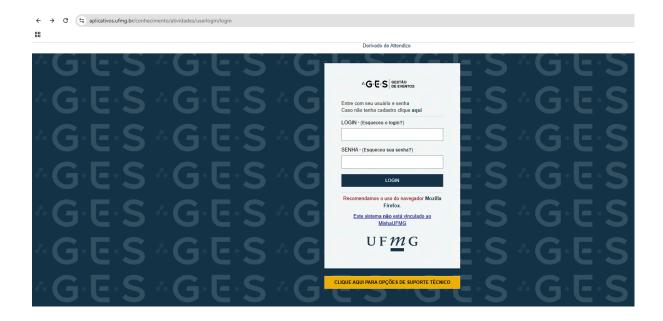


- Fill out the form provided and click on "Sign up."

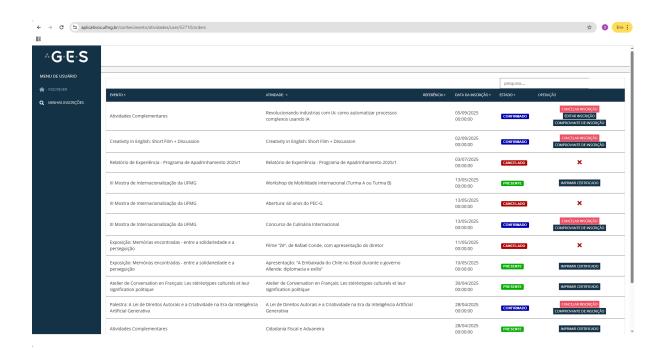
To log in:

1) Access the website and follow the path below



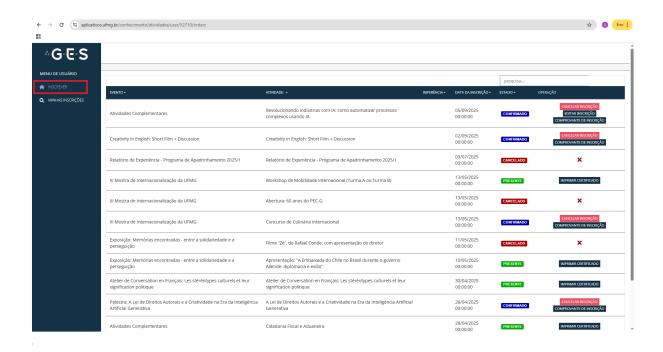


- 2) Then fill in the login and the password. Log in by clicking the button "LOGIN".
- 3) You will come across"My Subscriptions". Here you will find the events you are registered for and the certificates available for printing.

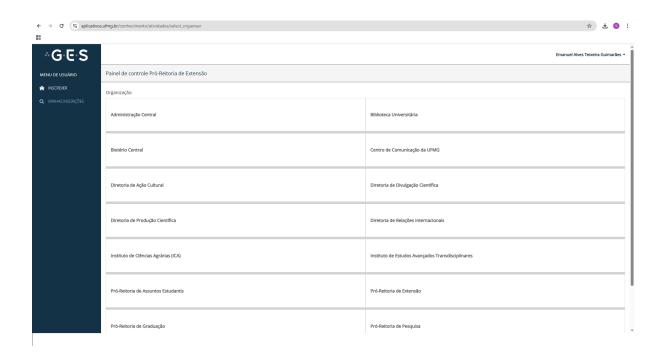


4) To register for a new event, go to "Subscribe" in the upper left field of the screen.





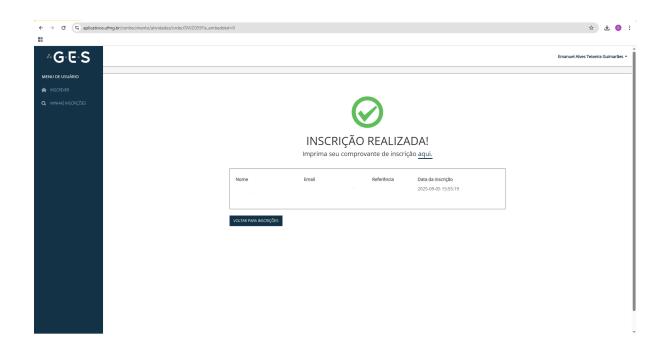
5) Click on the event organizer.



- 6) Select and check the date and click"Inscriptions".
- 7) Select the event you want to participate in from the circle to the right of it.
- 8) Click the button"Subscribe".



- 9) Select the requested information, for example, your **user type** and below enter your **registration number**, **person with disabilities**, and below confirm your registration by clicking on "**Confirm Registration**".
- 11) You will come across the following screen:



^{*}In the example, some information has been omitted for data protection reasons.

12) The certificate will be available for printing a few days after the event at "My Subscriptions". It is worth noting that certificates will only be made available if you participate in the event and sign the attendance list.