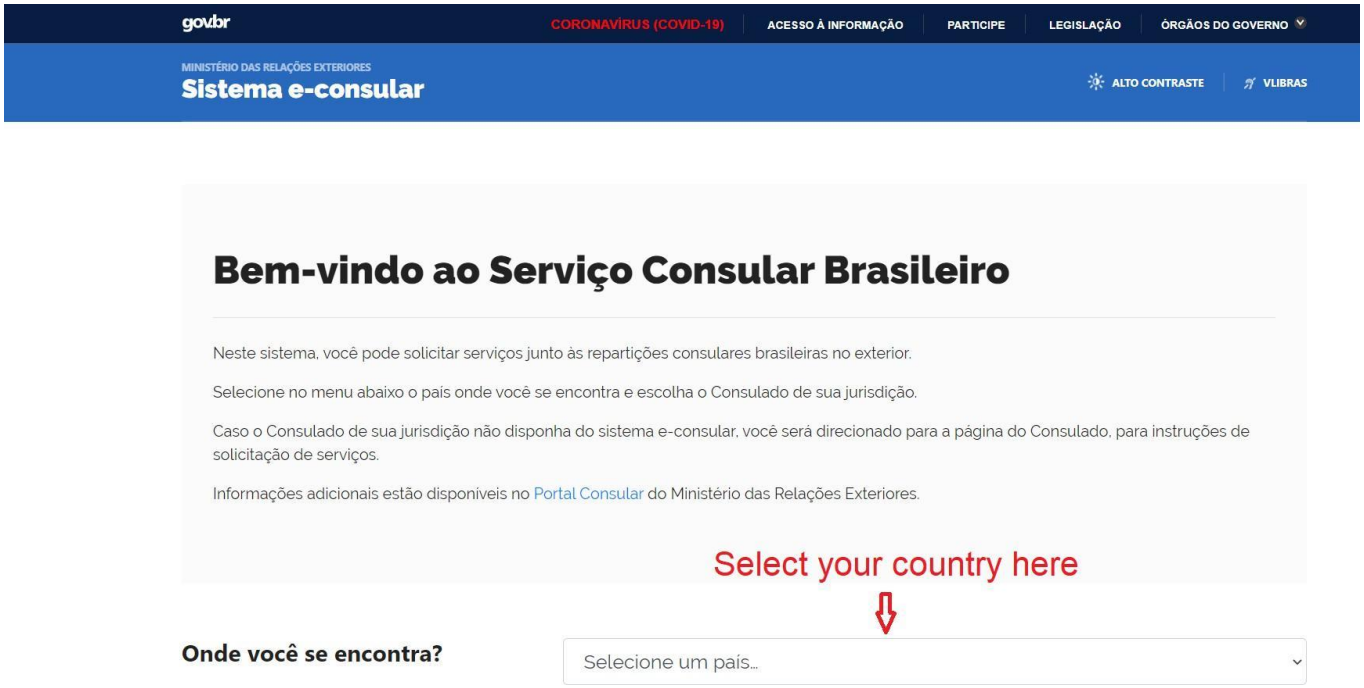
HOW TO ARRANGE YOUR CPF IN YOUR HOME COUNTRY

In order to make the enrollment process faster, we kindly ask you to get a Brazilian register number called CPF (Cadastro de Pessoa Física) before you come to Brazil, since this document will be your Individual Registration here. In order to get it before you come to Brazil, you need to look for the nearest Brazilian Consulate and ask for information about the procedures, which are very simple. You can get information such as if you need an appointment for your visit or not.

CPF is similar to the Social Security Number.

Important: foreigners abroad are required to schedule an appointment through the e-Consular system before visiting the consulate in person, you can no longer simply walk in. In addition, e-Consular does not release appointment slots immediately: after you submit your documentation online, the consulate first reviews it, and only then sends you an email with available dates. Depending on the country, this can take a few weeks to a few months, so please start this process as early as possible.

On this website, you can find specific information for the nearest consular post by inserting your home country: https://econsular.itamaraty.gov.br/



What you should make:

1. Access the e-Consular system, select your country/consulate, and request an appointment for CPF registration (“Inscrição no CPF”) on this link:

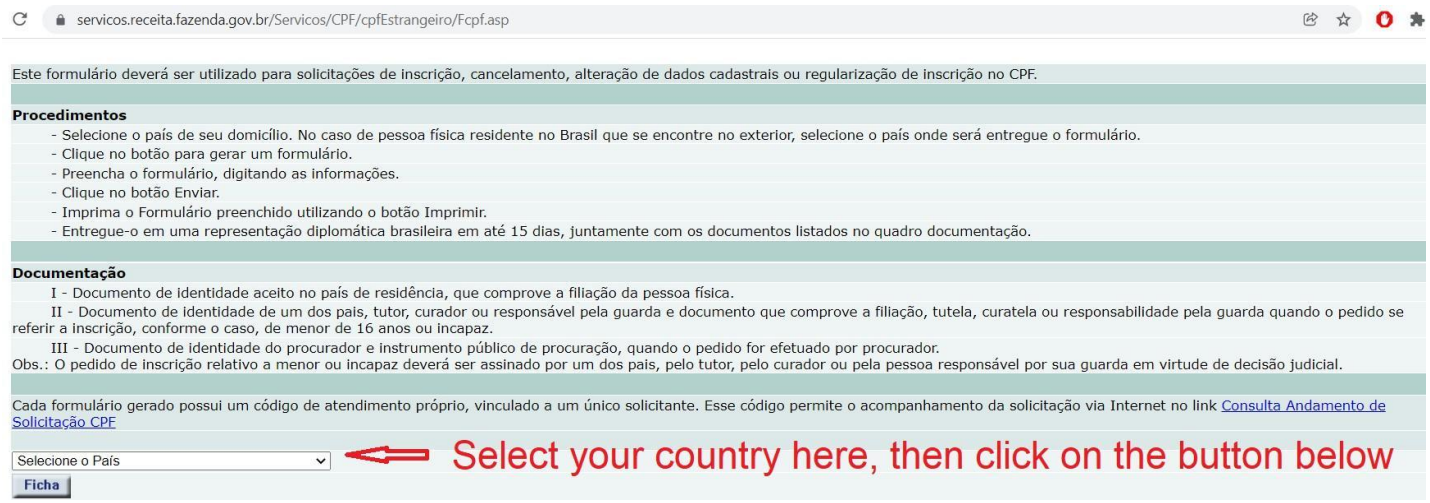
https://econsular.itamaraty.gov.br/

2. Fill in ad print the registration form (FCPF – ficha cadastral de pessoa física) on this link:

https://servicos.receita.fazenda.gov.br/Servicos/CPF/cpfEstrangeiro/Fcpf.asp

Here is a tutorial for its filling.

On the first page:



Then:



Attention:

- Don’t use accents such as: ^ ~ “ ‘ `
- Don’t use special characters such as: Ç ‘ “ - / #

The registration form will be issued like following:

MINISTÉRIO DA FAZENDA RECEITA FEDERAL DO BRASIL CADASTRO DE PESSOA FÍSICA	Ficha Cadastral de Pessoa Física **FCPF**	CÓDIGO ATENDIMENTO **518801277**
Entregue este formulário e a documentação em uma representação diplomática brasileira em até 15 dias		PAÍS 080-BAHREIN, ILHAS

01-MOTIVO DO PREENCHIMENTO	02-Nº INSCRIÇÃO CPF (Exceto Inscrição)	PARA USO DA REPR. DIPLOMÁTICA dia / mês / ano
INSCRIÇÃO		

03-NOME COMPLETO (Sem abreviações)		
EXAMPLE		
04-DATA NASCIMENTO	05-SEXO	06-NACIONALIDADE
01/01/2000	MASCULINO	994-A DESIGNAR
07-NOME DA MÃE (Sem abreviações)		
MOTHER EXAMPLE		
08-LOGRADOURO		
STREET		
09-NUMERO	10-COMPLEMENTO	
123	2323	
11-CIDADE		
EXAMPLE		
12-TITULO ELEITORAL(Somente para residentes no Brasil, que se encontrem no exterior)		
13-TELEFONE	14-DATA SOLICITAÇÃO	
000000000000000	08/02/2022	
15-EMAIL	16-DATA SAÍDA DO PAÍS	
EXAMPLE@GMAIL.COM		
LOCALIDADE	ASSINATURA	

MINISTÉRIO DA FAZENDA RECEITA FEDERAL DO BRASIL CADASTRO DE PESSOA FÍSICA	Ficha Cadastral de Pessoa Física **FCPF**	CÓDIGO ATENDIMENTO **518801277**
SOLICITAÇÃO PERANTE O CPF		17-DATA SOLICITAÇÃO 08/02/2022

18-MOTIVO DO PREENCHIMENTO	19-Nº DE INSCRIÇÃO CPF (Exceto Inscrição)	PARA USO DA REPARTIÇÃO CARIMBO/ASSINATURA
INSCRIÇÃO		

On the scheduled appointment date, go to the consulate bringing:

- Printed FCPF registration form (or the service code, if printing isn't possible)
- Original and copy of your ID showing nationality, parents' name, place of birth and birth date.
- Proof of address in your country of residence (many consulates now require this)
- The UFMG Admission Letter

You will receive your definitive CPF at the consulate.

At last, when you have your CPF, you should send a copy to the UFMG Office of International Affairs through the link below: https://forms.gle/3bUF4z3VAUhpxANz7 It is an eleven-digit number.

Attention: Do not confuse the CPF number with the service code.

What we will make: We are going to send your CPF number to the DRCA, which is the department in charge of making the register numbers at UFMG. Afterwards, we are going to send you your registration number at UFMG.

It is very important that you get CPF while you are in your country, because this will save a great time in the whole process of registration and matriculation at UFMG. As for the other documents, courses and procedures, you will be given specific information during the orientation meeting. That is why it is very important for you to participate on it.

For further information about CPF, check out the link: https://www.gov.br/pt-br/servicos/inscrever-no-cpf-no-exterior

Tip from DRI: because the e-Consular appointment can take weeks or months to be released start the process as soon as you know you are coming to UFMG, do not wait until close to your travel date. If you live far from the Brazilian consulate, try to schedule your CPF appointment for the same day as your visa appointment, if possible, to save time. In case you have any doubt, let us know about it!